

User Manual First-Aid Kit for MacOS, Windows and iPad/iPhone

© 2018-2021 by 2K Yachting, Düsseldorf
October 2021, Version 2.1.0



ROUTING

AREA TO BE AVOIDED

ROUTING*
(SEE LOWER ZOOM LEVEL)

UNUSED SUBM CABLE

UNUSED SUBM CABLE

FIRING PRACTICE AREA (D038)
FIRING PRACTICE AREA (X5062) (SEE LOWER ZOOMS)
MINE DISPOSAL AREA

(SEASONAL)

WK 18.9MT

OBSTN 19.4MT

NA LIM TE 121

WK 49MT

WK 27MT

WK 49MT

WK 40MT

WK 59MT

SUBM CABLE

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Preface

With the add-on FIRST-AID KIT 2K Yachting's popular software LOGBOOK SUITE offers a handy tool that helps to keep track of indication, expiration date and storage location of all medical aids in your first aid box.

This user manual explains the functions of the file **FirstAidKit.fmp12**. General functions of LOGBOOK SUITE, such as installation, handling of data files and updating an old logbook file are described in the *User manual Logbook Suite Basics*.

We thank Magnus Olausson for his tireless work on the translation into Swedish and Alex Voermans for his translation into Dutch.

If you have any questions, please send an email to support@2k-yachting.de.

We hope that you like FIRST-AID KIT and may there always be enough water beneath your keel...

Almute Kraus

2K Yachting, in February, 2021

Get to Know: The User Interface

FIRST-AID KIT is part of LOGBOOK SUITE (iPad and PC) and LOGBOOK SUITE PHONETOOLS (iPhone). The user interface of FIRST-AID KIT is almost identical on PC and on iPad, for the iPhone there are own optimized views. All the functions you need during data entry or for printing, etc., can be found in this popovers and dialogs that are opened directly via the buttons at the top right of the window.

If you already use LOGBOOK, you will recognize many controls.

The Buttons

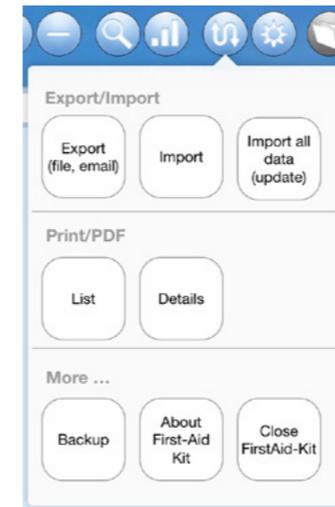
In the area at the top right of the window of FIRST-AID KIT you find buttons that give access to all functions of FIRST-AID KIT. The table gives a description of the buttons. The functions will be described in the corresponding chapters of this manual.

In addition there are invisible buttons in the view:

- In the **title view** tap/click on the image to open the **List view**.
- In **List view** or **details view** tap/click in the upper left corner to get back to the **title view**.

The buttons ,  and  open a popover with a kind of menu. Clicking on a text button opens either another popover with settings or executes the specified function.

To close a popover just click or tap on an empty space in the window of FIRST-AID KIT or use the closing button () , which is located on many popovers in the upper right corner.



The popover **Communication** (button ) shows a menu with text buttons

Button	Function
	Show Detail view for selected entry*
	Show List view **
	Popover New (new entry, duplicate entry)
	Popover Delete (this entry, all found entries)
	Popover Find (search by term, stock or expiration state)
	Popover Sorting (setting up the sorting of the list by name, indication, quantity etc.)
	Popover Communication (export, import, print, Backup, about First-Aid Kit, quit)
	Dialog Settings
	Popover Edit list (edit the list for the field at the left)**

The buttons (* only in List view, ** only in Detail view)

The Views

For each medical aid you want to manage in First-Aid Kit, a separate entry is created. First-Aid Kit provides two different views for displaying your entries.

The simple **List view**, which is displayed by clicking in the title view, displays a list-like overview of all entries. The list shows for each medical aid in addition to name only a few additional details. If you have more entries than can be displayed in the window, you can scroll the list.

Alternatively, you can use the **Detailed list** option in the **Sort** popover to display a two-line (on iPhone four-line) list that also displays the Category and the Storage location.



Name	Indication	Expiration date	Quantity
Aspirin	mild to serve pain	01/06/14	5
Antifungol	Juckreiz	11/06/14	1
Thrombareduct 40.000 Einheiten	Muskelprellung, Bluterguss	01/07/14	1
Bepanthen AS	Augenreizung, Augenentzündung	01/08/14	1
Kohletabletten	Magen-Darm-Erkrankungen	01/02/15	20
Dolo Dobendan Lutschpastillen	Halsentzündung	01/06/15	20
Chlorhexamed	Halsentzündung	04/06/15	1
Salbeitee	Entzündungen im Mund	05/06/15	10
Celestamin	allergische Reaktion	12/06/15	1
Nasentropfen	Schnupfen	01/08/15	1
Fenistil-Gel	Juckreiz	03/06/16	1
Augendusche	Augendusche	09/06/16	1
Octenisept	Entzündungen	09/06/16	3
Dermatop, Prednitop	Juckreiz	17/06/16	1
Paracetamo	mild to severe pain	01/07/16	30
Elotrans	Magen-Darm-Erkrankungen	01/06/17	2

Items: total | found | position in list - 43 | 43 | 15

The List view

In LOGBOOK SUITE always one of the entries in the list is selected. You can identify the selected entry on the slightly darker blue backing and the fact that the fields are white. The text fields are editable. With the button ⓘ (either on the left in the row of the desired entry or on top of the window) you switch to the **Detail view** of the entry.

On the iPhone in LOGBOOK SUITE PHONETOOLS, the fields in the list view are not editable. Tapping on the middle area of a row automatically switches to the **Detail view** of the entry, where the entries can be edited.

In **Detail view** all fields offered by FIRST-AID KIT are displayed on three tabs.

If there are additional entries the list before or after the selected entry, a small triangle will appear on the left or right edge (< or >). Tapping or clicking on the left or right margin of the **Detail view** shows the previous or next entry. In the iPhone view, there are buttons for scrolling in the footer at the bottom. The button ☰ switches back to the **List view**.

First-Aid Kit Sunna Meri

Medicine/medical aid | Stock | Usage list

Name: Aspirin

Category: Analgesics

Alternate names: ASS ratiopharm | Prescription:

Indication: mild to severe pain

Active ingredients: Acetylsalicylsäure

Dosage form: Tablets

Concentration:

Application: 3-6 tablets of 500 mg per day
Single dose 1 to 2 tablets

Storage location: Bathroom | Large medication box

Items: total | found | position in list - 45 | 45 | 4

The Detail view

In all views you can see at the bottom of the screen the number of entries in the file, the number of entries displayed (important if you have made a selection) and the position of the activated entry within the list.

The Fields

In FIRST-AID KIT the information is entered and displayed in fields. A detailed description of the different field types and how to enter data into the fields can be found in the *User Manual Log-book Suite Basics*.

Attention

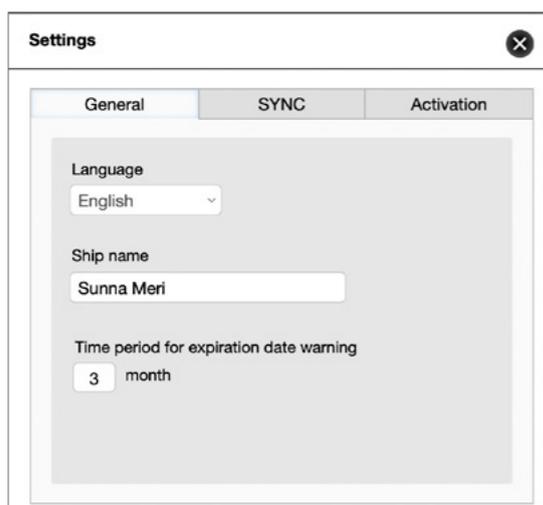
Note, however, your entry is only completed and permanently stored in the FIRST-AID KIT file after you moved the cursor out of the entry fields. To do this or click or tap on an empty area in the window.

Customize the FIRST-AID KIT file: Settings and Lists

Before you use FIRST-AID KIT the first time you should make a few settings and customize the default lists for your boat.

The Dialog Settings

First use the button  in the right of the window to open the dialog **Settings**. In this dialog you can set some defaults.



The dialog Settings

Language

Choose the language for the user interface of FIRST-AID KIT. At this moment we support German, English and Swedish.

Ship name

Enter the name of your ship. The name is displayed on the title page and on the top left of the **List view** and **Detail view**.

Time period doe expiration date warning

Use these field to specify how early you want to be informed prior to the expiration date of a medical aid.

Activation – Your serial number

In these two fields show your current serial number. If you have not yet entered a serial number, select the button **Enter**. The fields itself are not editable.

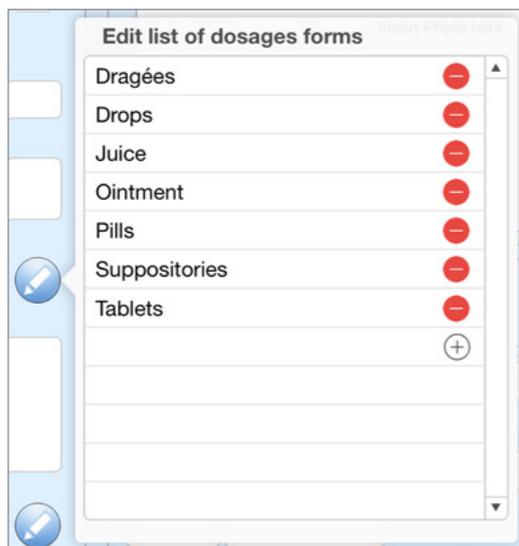
In the upper field enter the serial number purchased for FIRSTAID KIT. The lower field usually remains empty.

Only in the special case that you received a promotion code for FIRSTAID KIT during our Midsummer 2014 promotion, the serial number of LOGBOOK needs to be entered in the upper field and the promotion code into the lower field.

The List Popover

In the **Detail view** (to enable this view from **List view** select the button ⓘ) you see next to some fields a button ✎. This button opens a popover, in which the entries in the drop-down list for the field left to the button can be edited.

The entries already shown in the lists are only intended as suggestions. You can edit or delete all existing entries that you don't need. Open the lists, and adjust the lists for your ship. Of course you can add entries to the list later at any time during the work with FIRST-AID KIT.



*Popover for editing the list for field **Dosage forms***

- To add a new entry click/tab on the plus sign at the bottom of the list and type the text in the field.
- To delete an entry click/tab on the minus sign at the end of the line. After a warning message the entry will be deleted from the list.

Attention

Deleting an entry from the list has no effect on existing entries. The entries remain untouched, even if you remove the entry from the list.

FIRST-AID KIT in Practice

After you have prepared your FIRST-AID KIT file as described on the previous pages, you can start with the entries in the First-Aid Kit list. The following table provides an overview of all available fields. All fields marked with a * are also displayed in the **List view**.

Please note

The time stamps will only be refreshed if contents of fields are changed. If you, for instance, only click or tap in a field make no changes to the field's contents, the time stamp doesn't change.

Table of Fields

Field	Description	How to enter
Tab Medicine/medical aid		
Name*	Product name of the medication	• Manual input
Alternate names	Names of alternative medications with the same active ingredients - especially helpful for stays and replacing abroad	• Manual input
Prescription	Check this option if the medication requires a prescription	• Manual input
Indication*	Enter here, in which disease cases, the medication should be used (take it from the package insert)	• Choose from list of entries already used • Manual input
Active ingredients	List of the main active ingredients of the medication	• Manual input
Dosage form	Dosage form of the medication, when a medication in several forms in the first-aid kit you should create a separate entry for each	• Choose from list of dosage forms • Manual input
Concentration	Information on the concentration of the medication	• Manual input
Application	Specify here how and in what dosage, the medication should be applied (take it from the package insert)	• Manual input
Category	You can use the categories to assign the drugs to specific areas of use. This gives you another sort criterium.	• Choose from list of categories • Manual input
Insert Photo here	Here you can insert a photo. The image size is reduced to 640 pixel.	• Insert image using button, by tapping on the image area or by dragging the image in the field (depending on OS)
Storage location	Storage location in the ship in two levels	• Choose from 2 lists • Manual input

Field	Description	How to enter
Tab Stock		
Quantity	For up to 5 packaging units of the drug the current amount in stock can be entered	<ul style="list-style-type: none"> • Manual input
Expiration date*	For up to 5 packaging units of the drug the expiration dates can be entered, in the list view the earliest date is displayed	<ul style="list-style-type: none"> • Manual input
Quantity in	Unit used in the specification of the quantity	<ul style="list-style-type: none"> • Choose from list of quantity units • Manual input
Minimum quantity	Minimum required amount/numbers of the medical aid	<ul style="list-style-type: none"> • Manual input
Total quantity*	Total quantity or number of the drug in first-aid kit— if also a minimum quantity is entered, a colored circle at the right of the field indicates the state of the stock	<ul style="list-style-type: none"> • Automatic calculation of the state
Time stamp of last edit	Date and time of last of the entry	<ul style="list-style-type: none"> • Automatic calculation
Packaging sizes	Notes on packaging sizes as an aid for the purchase	<ul style="list-style-type: none"> • Manual input
Tab Usage list		
Date	Enter here, when, to whom, why and in what quantity the drug was administered. This list can be used for medicine classified as drugs as evidence, why the stock is less than at the last inspection.	<ul style="list-style-type: none"> • Choose from calendar • Manual input
Name of the patient		<ul style="list-style-type: none"> • Choose from list of entries already used • Manual input
Indication		<ul style="list-style-type: none"> • Choose from list of entries already used • Manual input
Quantity		<ul style="list-style-type: none"> • Manual input
Unit		<ul style="list-style-type: none"> • Choose from list of quantity units • Manual input

Creating an Entry

Entering the information for the medicine and medical aids in the FIRST-AID KIT file is quite simple.

Create a New, Empty Entry and Enter Data

For each item there is a separate entry (record). If you want to enter data for a new item, you first need to create a new entry. You can do this both in **List view** and in **Detail view**.

1. Choose on top of the window of FIRST-AID KIT the button +.
2. This opens the popover **New** that provides three text buttons for creating a new entry to choose from. To create a new, empty entry, select **New item**.
3. Now in **List view**, on iPad a new row is created and the cursor is placed in this row into the first field (**Name**). On iPhone the **Detail view** is activated.
In the **Detail view** a new, blank page is created and the cursor is placed into the first field (**Name**).
4. Now enter into the fields all the information about your item. You can set the cursor from one field to the next using the tab key or by tapping **Next**.
It is recommended that you choose for each entry an **Indication**, an **Application** and a **Category**. This makes it easier to find the appropriate medication in case of emergency. .
Under **Storage location** you specify in a two-level hierarchy, where the item is stored.

5. On tab **Stock** enter for each packaging units of the drug the current amount in stock and the expiration dates.
If you want to receive stock alerts, you need to specify in the field **Minimum quantity**, what amount should be at least in stock.
With the **calendar** button, the expiration date can be entered as an appointment in the **FirstAid Kit** group of the add-on SCHEDULER.
For details about the fields, see the “Table of Fields” on page 9.
6. The field **Time stamp of last edit** will be filled in automatically.
7. Though, remember that the entries are not saved in the First-Aid Kit file before you have moved the cursor out of the fields of this record.

Attention: The special case empty FIRST-AID KIT file

If you start to work with a new, empty FIRST-AID KIT file, the first entry is already created. So you don't need to create a new entry and can start your First-Aid Kit by entering data in this entry.

Entering more information

On the tab **Usage list** you can enter, when, to whom, why and in what quantity the drug was administered, which may be required for medications classified as drugs such as morphine.

Select the lot you are using. The stock is automatically adjusted.

New Entry by Duplicating

If you want to create an entry for an item, which is much similar to another item for which you have already created an entry, you can use the option **Duplicate item** from the popover **New**.

1. Select the entry that you want to duplicate.
2. Choose on top of the window of FIRST-AID KIT the button +.
3. Then in popover **New** select the text button **Duplicate item**.
The function creates duplicate of the previously selected item.
4. Now edit the fields according to the new item.

Deleting an Entry

1. If you want to delete an entry completely, click or tap the minus button in top of the window.
2. Now you can choose in popover **Delete** if you only want to delete the selected entry (**This entry**) or all entries that are currently displayed in the **List view (All shown items)**.
3. After a confirmation message, the entry is deleted.

Marker for Stock State and Expiration

If you specify a **Minimum quantity** for your stock, FIRST AID KIT checks the current stock and shows a colored point due to you can see at a glance whether your stock is still sufficient.

- Green dot – there is more in the stock than the minimum amount
- Orange dot – the minimum quantity is reached
- Red dot – the stock is less than the minimum quantity

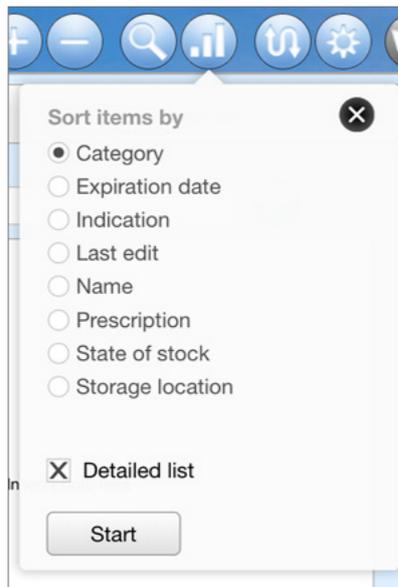
For each packing unit for which you have specified an expiration date, FIRST AID KIT checks if the expiry date is reached or will soon be reached or is already exceeded. In the **Preferences** dialog (button ) you can specify how many months before the expiration date the drug is to be marked as soon expired. In list view, always the first occurring expiry date is shown.

- Green dot – the expiration date of the drug has not been reached
- Orange dot – the expiration date of the drug will be in less months than specified in the preferences
- Red dot – the expiration date of the drug is exceeded and the drug should be replaced by a fresh one.

Sorting your Entries and activate the Detailed List

Using the options in the popover **Sorting** (📊) you can sort your entries. You can also activate the **detailed list** here, which also displays the Category and Storage location.

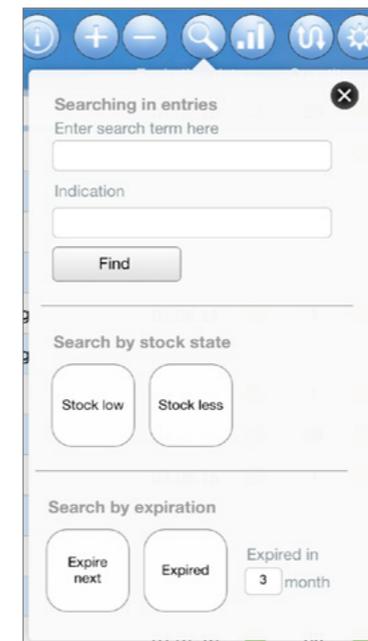
In **List view** the entries also can be sorted easily by clicking or tapping on the column title **Name, Indication, Expiration date** or **Quantity**.



The popover **Sorting**

The Search Function of FIRST-AID KIT

Using the options in popover **Search** (button 🔍) you can search in your FIRST-AID KIT list under different viewpoints for items and so restrict the items displayed in the list.



The popover **Search**

1. Click or tap on the **Search** button 🔍 to open the popover **Search**.
2. The popover **Search** offers two different and independent search types. Enter your search criteria as described in the following two sections, and then click or tap the button **Find**.

3. FIRST-AID KIT will now search for all entries that match your search criteria and only display the entries that were found. If you searched for a specific term, this term will not be highlighted on the pages. But all items displayed contain this term. To indicate that not all entries are shown the symbol  in **Search** button gets red.
4. Tap the **Search** button  again to bring all items in sight again. The symbol  in **Search** button gets white.

Searching in Your Entries

Using the fields at the top of the popover **Search** you can search for a term or a string.

- If you type a search term in the field **Enter search term here** and then click or tap on the button **Find**, all entries will be listed in which this string occurs. The string can be in any field of this entries.
- If you enter search term in the field **Indication**, it will be searched for all drugs with this indication.
- If you specify an indication in addition to the search term in the field **Enter search term here**, only items will be listed, in which the search term occurs and which also have to the specified indication.

Searching by Stock State

Using the fields at the lower part of the popover **Search** under the headline **Search by stock state** can search for medical aids whose stock is low or too low.

- If you click or tap on one of the buttons **Stock low** or **Stock less** all items are listed, for which the stock state is low (orange and red dot) or too low (red dot).

Searching by Expiration

Using the fields at the bottom of the popover **Search** under the headline **Search by expiration** you can search for medical aids for which at least for one packaging unit the expiration date is soon reached or exceeded. For this search you can change the value which is set in **Preferences** dialog (button ) for the time period how early you want to be informed prior to the expiration date of a medical aid.

- If you click/tap on the button **Expire next**, FIRST-AID KIT only lists all medical aids which include a packaging unit, whose expiration date will soon be reached or is already exceeded (orange and red dot).
- If you click/tap on the button **Expired**, FIRST-AID KIT only lists all medical aids in your first-aid box which include a packaging unit, whose expiration date is already exceeded (red dot).

Importing Items

Due to the different operating systems FIRST-AID KIT provides on PC and iPad/iPhone a slightly different import function.



Importing Entries on PC

If you have already started a list of your ship's First-Aid Kit ship with a standard application such as Excel, you can import that data into FIRST-AID KIT. Or import items from another FIRST-AID KIT file.

1. In **communication** popover (button ) select the button **Import**.
2. This opens a dialog where you can choose if you want to import from an FIRST-AID KIT file or from a file created with another program.
3. If you select **First-Aid Kit** a dialog is opened where you need to select the FIRST-AID KIT file, from which you want to import. After you have selected the file, the import runs automatically. When it is finished a message shows how many new entries have been imported. Entries for items that are in both files are updated with the data from the imported file.
4. If you choose **Other**, FIRST-AID KIT opens a dialog for selecting the file from which you want to import data. For a list of supported file formats refer to table.

5. In the next step, you need to match the columns in your import file to the fields of FIRST-AID KIT. To do this, use the **Import Field Mapping** dialog which is now opened and move the target fields to the appropriate source field. It is important that for each field that you want to import, an arrow points from source field to target field.

In the dialog the fields are listed with the program internal names. An assignment of these names to the field titles of FIRST-AID KIT is provided in the table "Program internal field names" on page 16.

Activate the option **Update existing records in found set** if you want to avoid identical records .

6. After you have matched all fields, click on **Import**. This opens the dialog **Import Options**. Enable the option **Perform auto-enter options while importing** and click on **Import**. This starts the import process. When it is finished a message shows how many new entries have been imported.

File formats for data import in FIRST-AID KIT
Tab-separated text file
Comma-separated text file
Merge file
Excel 95-2004 workbooks (.xls)
Excel workbooks (.xlsx)
dBase file
XML data source
ODBC data source
Bento data source

Supported file formats for data import on PC

Internal field name	Field title in FIRST-AID KIT
name	Name
alternative_name	Alternate names
perscription	Prescription
indication	Indication
active_ingredient	Active ingredients
dosage_form	Dosage form
application	Application
storage location 1	Storage location
storage location 2	Storage location
unit	Quantity in
minimum quantity	Minimum quantity
time stamp	Time stamp

Program internal field names



Importing Entries on iPad/iPhone

On the iPad/iPhone you can only import entries from another FIRST-AID KIT file which is stored in the documents folder of LOG-BOOK SUITE.

1. In communication popover (button ) select the button **Import**.
2. It opens an information dialog. Select **OK** to continue.
3. A popover opens, in which a selection list lists all files stored in the app for selection. If necessary you should reload the list with the button **Reload file list**.
4. Start the import process by clicking **Choose**.
5. The import will run automatically. When it is finished a message shows how many new entries have been imported. Entries for items that are in both files are updated with the data from the imported file.

Import data after update

If you want to import all data including the lists from a FIRST-AID KIT file into a new file, you can use the button **Import all data (update)** from the communication menu. The function works in a similar way to the **Import** function, but deletes any entries that may exist.

Printing the First-Aid Kit or saving in PDF

If you would like to print your First-Aid Kit or save it in a PDF, you can use the printing function of FIRST-AID KIT.

With a PDF, you will receive a digital version of your First-Aid Kit file, which can not be modified. You can view the First-Aid Kit PDF at any time later without the need that our software LOGBOOK SUITE is installed. And since the PDF files are small, they are also very suitable for emailing.

The popover **communication** (button ) offers under the headline **Print** text buttons for printing three different the print-optimized layouts. All print layouts are designed for printing in portrait format on A4 or U.S. Letter.

The following table shows what content will be printed with the individual print layouts.

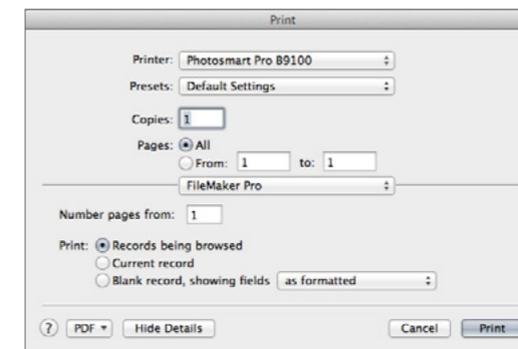
Print layout	Contents	Number of pages
List	Title page + List with all entries shown in List view In the popover you can choose between simple and extended list view and define a sort order	Title + min. 1
Details	Title page + all shown entries with all data like in detail view, each entry starts on a new page	Title + 1 per entry



Page Setup and Printing using MacOS

The default printer page is setup in a way that the views can be printed in portrait format on a DIN A4 or US letter sheet. If the setting is not proper for your printer, you can setup the page in the dialog box **Page Setup** from the **File** menu. This opens the standard dialog box **Page Setup** of MacOS.

1. In communication popover (button ) choose the button for the desired print layout.
2. This opens the standard dialog box **Print** of MacOS. Activate the dialog's page with the settings for **FileMaker Pro**. For the option **Print** select **Records being browsed** (which means all records). Also make sure that for the option **Pages** the setting **All** is selected. Just so all pages of the selected layout will be printed.
3. After you have checked all settings, start the print job with the button **Print**.

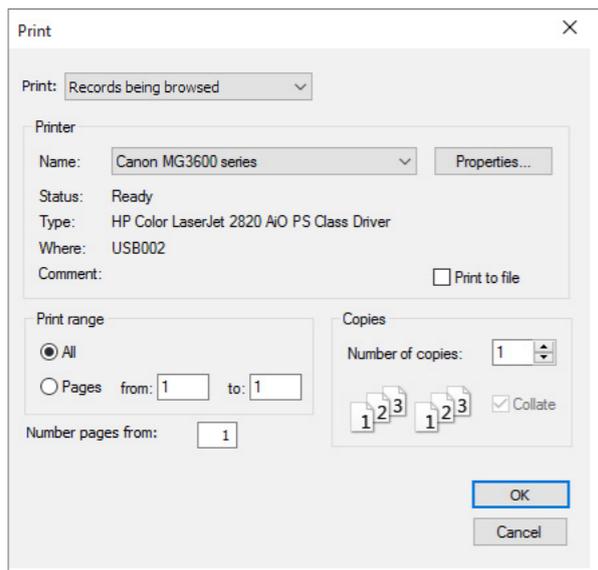


The **Print** dialog box under MacOS



Print Setup and Printing using Windows

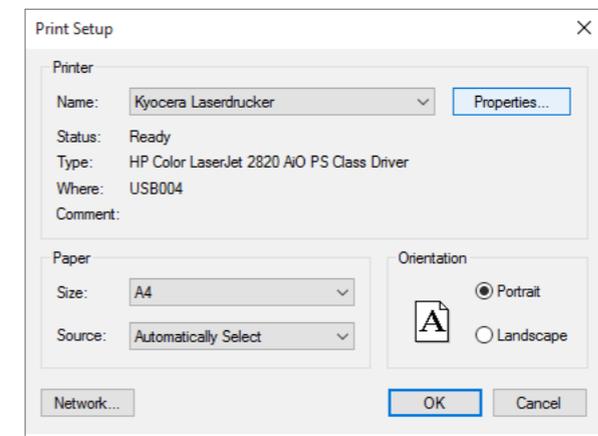
1. In communication popover (button **u**) choose the button for the desired print layout.
1. This opens the standard dialog box **Print** of MacOS. For the option **Print** select **Records being browsed** (which means all records). Also make sure that for the option **Pages** the setting **All** is selected. Just so all entries of the selected layout will be printed.



The **Print** dialog box under Windows

2. Then, next to the name of your printer, click on the **Properties** button. This opens the dialog **Print Setup**.
3. Select here under **Paper - Size** the size paper **A4** or **US letter** and under Orientation the option **Portrait**. Then close the **Print Setup** dialog with **OK**. (How exactly your dialog **Print Setup** looks like depends on your printer. Please read, if necessary, in the operating instructions of your printer.)

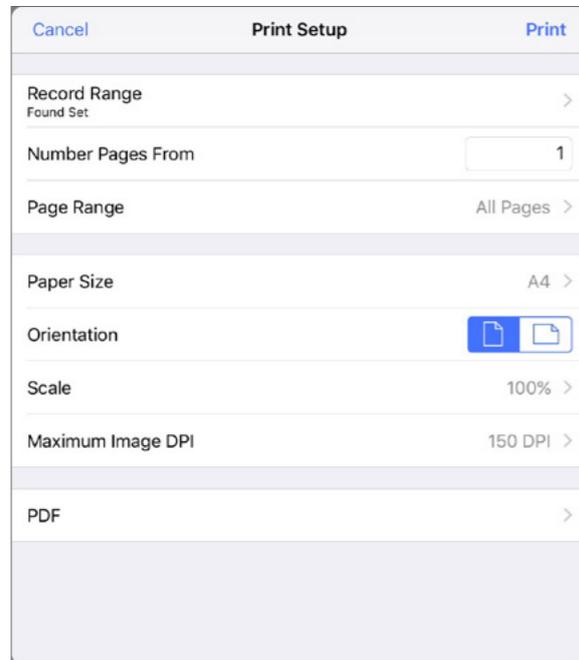
4. Again check all other settings in the print dialog. If you want to print all pages, the setting **All** needs to be selected for **Pages**.
5. After you have checked all settings, start the print job with the button **OK**.



The dialog box **Printer Setup**

Print Setup and Printing on iPad/iPhone

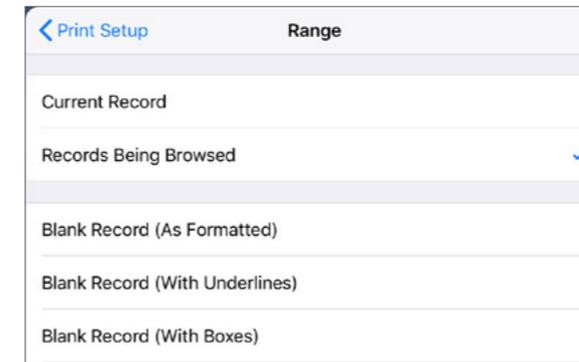
On iPad/iPhone you need a printer which is capable for AirPrint (for details of setting up the printer refer to the manual of your printer or the iPad/iPhone manual).



The dialog box **Print Setup**

1. In communication popover (button ) choose the button for the desired print layout.
2. In the following dialog choose **Print**.
3. This opens the standard dialog box **Print Setup**. For the option **Record Range** select **Records Being Browsed** (which means all records). Also make sure that for the option **Page range** the setting **All Pages** is selected. Just so all pages of the selected layout will be printed.
4. Choose the paper size (A4 or US Letter) and make sure that you have set up **Portrait** for **Orientation** and **100%** for **Scale**.

5. After you have checked all settings, start the print job with the button **Print**.



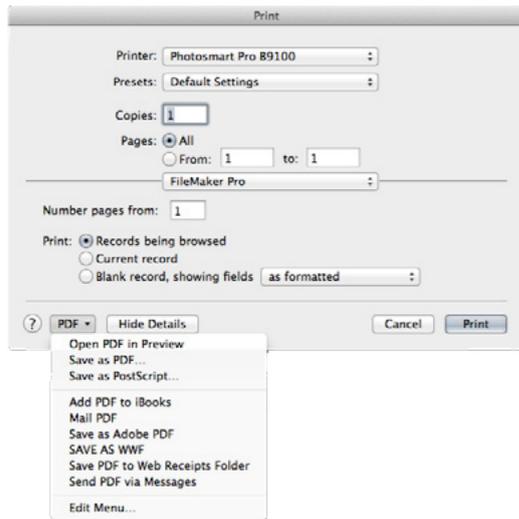
Standard setting in dialog **Print Setup, Range**



Creating a PDF on Mac

When you are using LOGBOOK on a Mac you can also store your First-Aid Kit file in a PDF file instead of printing on paper. For this you have to follow the same steps described for printing (see in the chapter “Page Setup and Printing using MacOS” on page 17).

But after you set up the appropriate settings in the print dialog box, don't click on the button **Print**, instead you have to choose the option **Save as PDF...** from the list, which is opened with the button **PDF**.



Saving a print layout in a PDF file



Creating a PDF using Windows

If you are using Windows and would like to store your First-Aid Kit file in a PDF file instead of printing on paper, it is necessary to have installed a PDF printer. Windows 10 includes a PDF printer. For older versions of Windows you can download PDF printers freeware software in the Internet.

Printing with a PDF printer is similar to printing with a normal printer, the only difference is that you print in a file instead of on paper. So follow the same steps described for printing (see in the chapters “Print Setup and Printing using Windows” on page 18).

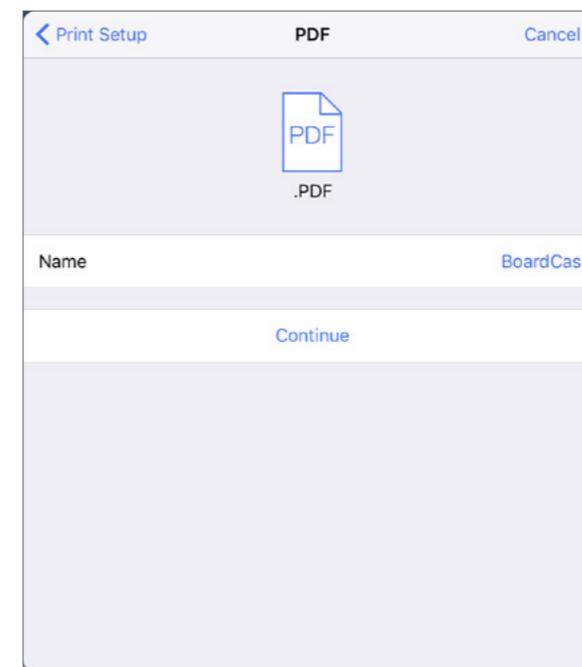


Creating a PDF on iPad/iPhone

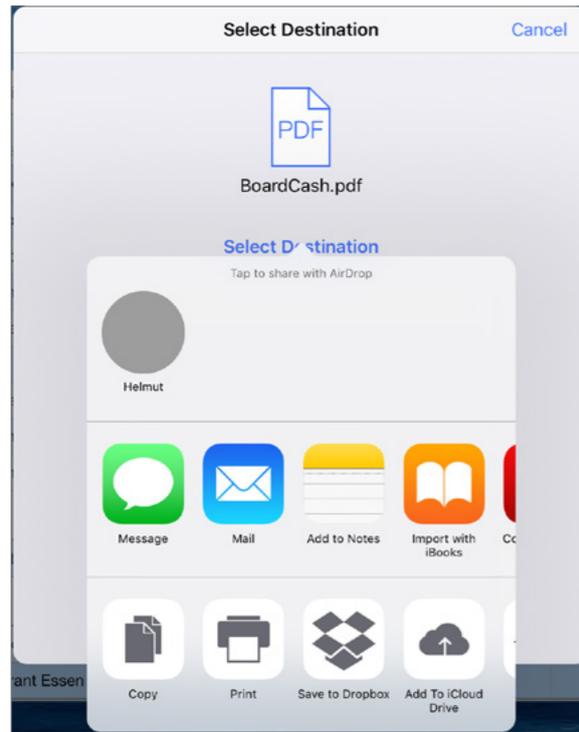
On iPad/iPhone it is very easy to export your FIRST-AID KIT file into a PDF. There are two different ways to create a PDF.

Create PDF with selection of destination

1. To do so first follow the same steps described for printing (see in the chapter “Print Setup and Printing on iPad/iPhone” on page 19).
2. After you have completed your settings in dialog box **Print Setup** of FileMaker Go tap on **PDF** at the bottom of the dialog box.
3. In the following dialog box you can setup the name for your PDF.
4. Tap on **Continue** and choose in the following dialog where or in which app you want to save the PDF. If you like you can send the PDF with email or upload the file to a cloud service.



The dialog PDF



*The dialog **Select Destination***

Automatically save PDF to document folder

1. In communication popover (button **↻**) choose the button for the desired print layout.
2. In the following dialog choose **PDF**.
3. The PDF file now is saved in the documents folder of LOGBOOK SUITE on your iPad/iPhone and can be opened using the button **Open another file** in LOGBOOK SUITE MANAGER. PDFs are listed at the bottom of the list under the heading **PDF**.
If you tap on the entry the PDF is displayed in LOGBOOK SUITE.

Data Export

With the button under **Export (file, email)** in the menu in communication popover (button **↕**) FIRST-AID KIT provides a simple export feature, which allows you to export your First-Aid Kit data for further processing in some common file formats. The file formats, which are shown in gray in the table are less suitable for export from FIRST-AID KIT.

File format	PC	iPad/ iPhone	Field titles
dBase (.dbf)	x	x	x
Excel Workbook (.xlsx)	x	x	x
HTML (.htm)	x	x	—
Comma-separated (.csv)	x	x	—
Merge (.mer)	x	x	x
Tab-separated (.tab)	x	x	—
XML	x		
FileMaker Pro	x		

1. To export your First-Aid Kit file open the communication popover (button **↕**) and choose the button **Export (file, email)**.
2. This opens a dialog box in which you specify the file format, name and location for your file. Other settings are not possible.
3. On iPad/iPhone the button **Save** saves the exported file in the documents folder of LOGBOOK SUITE on your iPad/iPhone and can be opened using the button **Open another file** in LOG-

BOOK SUITE MANAGER.

Export files are listed at the bottom of the list under the heading with the name of the selected file format or under **Other Documents**.

Alternatively, you can send the file directly by email.

Note:

In some export formats the file contains only the data and no titles of the fields. And when exporting in one of the data formats which include field titles, these come from the internal processing of FIRST-AID KIT and are not identical to the field titles in the views. So, for the order of the fields please refer to the following table. The order of the fields corresponds to order when entering data in the **Detail view**. Images can not be exported.

Exported fields
Name
Alternate names
Prescription
Indication
Active ingredients
Dosage form
Application
Storage location 1

Exported fields
Storage location 2
Image
Total quantity
First expiration date
Quantity in
Minimum quantity
Time stamp

Order of fields when exporting

Troubleshooting



Restore a Damaged File

If you have a crash of the computer's operating system (on PC) or a hard disk access error while you are working with LOGBOOK SUITE, it may happen—in quite rare cases—that the FIRSTAID KIT file gets damaged. In this case you will receive an error message when you try to open the logbook file next time. Normally this can be repaired quite simple.

1. For MacOS press the keys ⌘ and ⇧, for Windows press the keys Ctrl and ⇧ and double-click on the icon of the program LOGBOOK. Hold the keys pressed until the dialog box **Open damaged file** is displayed.
2. Select the damaged file and let LOGBOOK SUITE do the recovering. LOGBOOK SUITE creates a new file with the original file name and adds at the end of the name of the damaged file "OLD". A dialog box informs you about the steps LOGBOOK SUITE is performing.
3. Open the restored logbook file and choose in menu of the communication popover (button ⌘) the button **Backup**. Save a copy of the restored file with the same name and use the option **Type: compacted copy (smaller)**.
4. Replace the restored file with the copy you just created.

If you should notice an unusual behavior with this new file, we recommend to go back to a backup copy which you already created before the damage.

Updates

2K Yachting will develop LOGBOOK and FIRST-AID KIT further and add new functions. From time to time 2K Yachting will provide a software update. Find out more on our website at <https://logbooksuite.com>.

Error Report

Although LOGBOOK SUITE has been proved in practice, there may occur an error while using the software.

In this case we would be grateful if you inform us about the error, thus we can patch it with the next software release.

Please send an email with a precise description of the error to support@2k-yachting.de.

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